

Data Subject Request to Exercise Rights – Employee

in accordance with Articles 15 to 22 of Regulation (EU) 2016/679 of the European Parliament and of the Council
(hereinafter referred to as the EU Regulation or GDPR)

Recipient / Data Controller:

FENEGA, s.r.o.

Kračúnovce 51, 087 01 Kračúnovce

Company ID No.: 36 600 938

Applicant (Data Subject)

Title First Name..... Last Name.....

Correspondence Address.....

E-mail Address

Date of Birth..... Employee Personal ID Number.....

Status of the Data Subject in relation to the Controller (*mark as appropriate*)

employee

former employee

employee under an agreement

job applicant

other natural person

(The Controller may request the provision of additional information necessary to confirm the identity of the data subject if they have reasonable doubts concerning the identity of the natural person making the request. If the Controller demonstrates that they are not in a position to identify the data subject, they may refuse to act on the request in accordance with Art. 11(2) of the GDPR Regulation when exercising the data subject's rights.)

Requested method of handling the request: (*tick one option*)

(The Controller is obliged to provide information to the applicant in paper or electronic form, generally in the same form as the request was submitted. If the applicant so requests, the Controller may also provide the information orally, provided that the applicant proves their identity by other means.)

in paper form

by e-mail

Right exercised by the data subject under the GDPR via this request

(tick, multiple options possible)

access to personal data (Article 15)

(access must not adversely affect the rights of other natural persons)

rectification and completion of personal data (Article 16)

erasure of personal data (right to be forgotten) (Article 17)

(published/unnecessary/unlawfully processed/ direct marketing data; after withdrawal of consent for processing where no other legal ground for processing exists; does not apply to data processed in the exercise of official authority vested in the

Controller, processed for archiving purposes, scientific/statistical purposes, for exercising the right of freedom of expression and information, for the establishment, exercise or defence of legal claims)

restriction of processing of personal data (Article 18)

(during rectification of inaccurate data, during verification whether—in the case of processing in the exercise of official authority/based on legitimate interests of the Controller—the legitimate grounds of the Controller override those of the data subject, if the data subject opposes the erasure of data and requests restriction of their use instead, if the Controller no longer needs the data but the data subject requires them for the establishment, exercise or defence of legal claims)

portability of personal data processed by automated means (Article 20)

(where data processing is based on the data subject's consent / on a contract between the Controller and the data subject; does not apply to data processed in the exercise of official authority vested in the Controller)

objection to processing of personal data (Article 21)

(where processing is based on Art. 6(1)(e) or (f) GDPR, i.e., for the performance of a task carried out in the public interest / in the exercise of official authority vested in the Controller / for the legitimate interests of the Controller – if processing continues, [the Controller] shall provide justification; regarding processing for direct marketing purposes of the e-shop, the Controller shall immediately cease processing)

automated individual decision-making, including profiling (Article 22)

Specification of details regarding the exercised right and request

Provision of information to the data subject pursuant to Article 13 of the GDPR

The legal basis for the processing of personal data obtained from the applicant and stated in this request is the GDPR and Act No. 18/2018 Coll. on Personal Data Protection, as amended (hereinafter referred to as the "Act"). The Controller **retains this data for the duration** of the processing purpose and for a period of five years.

The purpose of processing this data is the registration and handling of the data subject's request to exercise their rights in accordance with valid legislation. In accordance with the Act, the Controller has designated a Data Protection Officer (DPO) entrusted with the supervision of personal data protection.

The recipients of personal data for this purpose are the Controller, the data subject, and potentially the Office for Personal Data Protection of the Slovak Republic, towards which the Controller has a notification obligation, as well as recipients to whom the Controller is obliged, pursuant to Article 19 of the GDPR, to notify regarding any rectification/erasure of personal data or restriction of processing.

The data subject **has the right to the provision of information**, the right **of access** to personal data, the right **to rectification**, and the **right to initiate proceedings under Section 100 of the Act**. More detailed information on the rights of the data subject is set out in the Act and also on the website www.fenega.sk (in the section – Personal Data Protection).

The Controller may restrict the scope of the rights of the data subject pursuant to Article 23 of the GDPR, if such a restriction is established in order to safeguard, in particular, the protection of the rights of the data subject or others and the enforcement of civil law claims.

The data subject/applicant declares that they have familiarized themselves with this information provided by the Controller prior to submitting the form "Request of the data subject for the exercise of their rights" under the Act.

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Date and handwritten signature

of the data subject or their legal guardian, in the case of a child under 16 years of age